Australian National Cleaning Management Framework (ANCMF)

Private Room

Code: ANCMF-AU-HF-PR-05 • Facility: Healthcare Facility • Frequency: daily

Scope of Work

- Dust all horizontal surfaces including furniture, ledges, and equipment.
- Sanitise all high-touch surfaces such as door handles, light switches, and bed rails.
- Vacuum all carpeted areas and mop hard floors using a colour-coded system.
- Empty and sanitise rubbish bins, replacing liners as needed.
- Clean and sanitise the toilet, sink, and taps.
- Ensure all cleaning is conducted in accordance with infection control guidelines.

Method

- 1. Prepare the cleaning trolley with appropriate supplies and PPE.
- 2. Dust all surfaces using a microfibre cloth, starting from the highest point and working downwards.
- 3. Sanitise high-touch areas with a hospital-grade disinfectant.
- 4. Vacuum carpets using a HEPA-filter vacuum cleaner.
- 5. Mop hard floors with a damp mop, using a neutral detergent.
- 6. Clean and sanitise the bathroom fixtures, ensuring no residue is left.
- 7. Dispose of waste in accordance with facility protocols and replace bin liners.

Equipment

· Microfibre cloths

- HEPA-filter vacuum cleaner
- Cleaning trolley

- Hospital-grade disinfectant
- Colour-coded mops and buckets
- Personal protective equipment (PPE)

Quality Criteria

Performance Level	Criteria
Excellent	No visible dust or dirt on any surfaces; all high-touch areas are sanitised and free of smudges; floors are spotless with no streaks; no odours present; rubbish bins are empty and sanitised.
Good	Minor dust on less accessible surfaces; high-touch areas are mostly clean; floors have minimal streaks; no strong odours; rubbish bins are empty but not sanitised.
Pass	Visible dust on some surfaces; high-touch areas are clean but with some smudges; floors are clean but with visible streaks; mild odours present; rubbish bins are not overflowing.
Fail	Visible dust and dirt on multiple surfaces; high-touch areas are visibly dirty; floors are dirty with significant streaks; strong odours present; rubbish bins are overflowing or not emptied.