## **Australian National Cleaning Management Framework (ANCMF)**

# **Linen Room**

Code: ANCMF-AU-HF-LR-02 • Facility: Healthcare Facility • Frequency: daily

### **Scope of Work**

- Dust all surfaces including shelves, ledges, and equipment.
- Sanitise all high-touch surfaces such as door handles, light switches, and taps.
- Vacuum and mop floors using a colour-coded system to prevent cross-contamination.
- Empty and sanitise rubbish bins.
- Ensure all cleaning equipment is cleaned and stored properly after use.

#### Method

- 1. Begin by donning appropriate PPE including gloves and masks.
- 2. Use a microfibre cloth to dust all surfaces, starting from the highest point and working downwards.
- 3. Apply a hospital-grade disinfectant to all high-touch surfaces and allow the recommended contact time before wiping.
- 4. Vacuum the floor using a HEPA-filtered vacuum cleaner.
- 5. Mop the floor with a neutral detergent solution, ensuring the mop head is changed regularly to prevent contamination.
- 6. Empty rubbish bins, replace liners, and sanitise the bin interior and exterior.
- 7. Inspect the area to ensure all tasks are completed to standard.

### **Equipment**

• Microfibre cloths

- HEPA-filtered vacuum cleaner
- Rubbish bin liners

- · Hospital-grade disinfectant
- Colour-coded mop and bucket
- · PPE including gloves and masks

## **Quality Criteria**

Performance Level	Criteria
Excellent	No visible dust or dirt on any surfaces; all high-touch areas sanitised with no streaks; floors are spotless and dry; no odours present; rubbish bins are empty and sanitised.
Good	Minor dust on less accessible surfaces; high-touch areas mostly sanitised; floors are clean with minimal streaks; faint odours may be present; rubbish bins are empty but not fully sanitised.
Pass	Visible dust on multiple surfaces; some high-touch areas missed; floors are clean but wet; noticeable odours; rubbish bins are emptied but not sanitised.
Fail	Significant dust and dirt on surfaces; high-touch areas not sanitised; floors are dirty or sticky; strong odours present; rubbish bins are full or not sanitised.