Australian National Cleaning Management Framework (ANCMF)

Plant Room

Code: ANCMF-AU-H-PR-01 • Facility: Hospitality • Frequency: daily

Scope of Work

- Dust all surfaces, including equipment and shelving.
- Sanitise high-touch areas such as door handles and light switches.
- Vacuum and mop floors using appropriate cleaning solutions.
- Empty rubbish bins and replace liners.
- Wipe down and sanitise all horizontal surfaces.
- Ensure all cleaning activities are performed using colour-coded cleaning systems to prevent cross-contamination.

Method

- 1. Prepare the cleaning trolley with all necessary equipment and supplies, ensuring colour-coded cloths and mops are used.
- 2. Dust all surfaces, starting from the highest point and working downwards to prevent re-contamination.
- 3. Sanitise high-touch areas using a disinfectant solution, ensuring contact time as per manufacturer's instructions.
- 4. Vacuum the floor thoroughly, paying attention to corners and edges.
- 5. Mop the floor using a damp mop and appropriate cleaning solution, ensuring no excess water is left on the floor.
- 6. Empty rubbish bins, replace liners, and dispose of waste according to facility protocols.
- 7. Conduct a final inspection to ensure all areas meet the quality criteria.

Equipment

- Colour-coded cleaning cloths and mops
- Mop and bucket

- Dusting tools
- mops
 Disinfectant solution
 Vacuum cleaner
- · Rubbish bin liners

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free of dust and marks; high-touch areas are sanitised with no streaks; floors are spotless with no residue; no rubbish present; all cleaning activities documented and verified.
Good	Minor dust or marks on surfaces; high-touch areas sanitised with minimal streaks; floors are clean with slight residue; bins are empty; cleaning activities mostly documented.
Pass	Noticeable dust or marks on some surfaces; high-touch areas sanitised but with visible streaks; floors have visible residue; bins not overflowing; some cleaning activities documented.
Fail	Significant dust or marks on surfaces; high-touch areas not sanitised; floors are dirty with visible residue; bins overflowing; no documentation of cleaning activities.