

Mini Bar Area

Code: ANCMF-AU-H-MBA-01 • Facility: Hospitality • Frequency: daily

Scope of Work

- Dust all surfaces including shelves, counters, and appliances.
- Sanitise all touchpoints such as handles, buttons, and taps.
- Wipe down and sanitise the interior and exterior of the mini bar fridge.
- Empty and clean rubbish bins, replacing liners as needed.
- Check and clean any spills or stains on floors, using appropriate cleaning solutions.
- Ensure all glassware and utensils are cleaned and polished.
- Inspect and clean any visible mould or mildew, especially around seals and damp areas.

Method

1. Prepare the cleaning trolley with all necessary supplies, ensuring colour-coded cloths are used for different surfaces.
2. Dust all surfaces using a microfibre cloth to capture dust and allergens.
3. Apply a sanitising solution to all touchpoints and allow the recommended contact time before wiping.
4. Use a glass cleaner on the mini bar fridge door and any glass surfaces.
5. Empty rubbish bins, clean with a disinfectant, and replace liners.
6. Spot clean floors with a mop and appropriate cleaning solution, ensuring no residue is left.
7. Polish glassware and utensils, checking for any water spots or streaks.

Equipment

- Microfibre cloths (colour-coded)
- Sanitising solution
- Glass cleaner
- Disinfectant wipes
- Rubbish bin liners
- Mop and bucket
- Cleaning trolley

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free of dust, smudges, and fingerprints; no odours present; glassware is spotless and polished; rubbish bins are clean and odour-free.
Good	Minor dust or smudges on less visible surfaces; no strong odours; glassware has minimal water spots; rubbish bins are clean but may have slight odour.
Pass	Visible dust or smudges on some surfaces; mild odours present; glassware has noticeable water spots; rubbish bins are emptied but not fully clean.
Fail	Significant dust, smudges, or fingerprints; strong odours present; glassware is dirty or streaked; rubbish bins are full or have strong odour.