## Australian National Cleaning Management Framework (ANCMF)

# **Delivery Area**

Code: ANCMF-AU-H-DA-02 • Facility: Hospitality • Frequency: daily

## **Scope of Work**

- Remove all rubbish and debris from the delivery area.
- Sanitise all high-touch surfaces, including door handles and light switches.
- Sweep and mop floors using a colour-coded cleaning system.
- Dust all horizontal surfaces, including shelves and ledges.
- Clean and sanitise any sinks and taps.
- Ensure rubbish bins are emptied and lined with new bin liners.
- Check for and remove any unpleasant odours.

#### Method

- 1. Begin by removing all visible rubbish and debris, placing it in the appropriate rubbish bin.
- 2. Use a colour-coded cleaning system to avoid cross-contamination: red for sanitary fittings, yellow for kitchen areas, blue for general areas, and green for food preparation areas.
- 3. Sanitise high-touch surfaces with an appropriate disinfectant, ensuring contact time as per manufacturer's instructions.
- 4. Sweep the floor thoroughly, then mop using a neutral detergent, ensuring no residue is left.
- 5. Dust all surfaces using a microfibre cloth to capture dust effectively.
- 6. Clean and sanitise sinks and taps, ensuring no water spots or stains remain.
- 7. Replace bin liners in rubbish bins and ensure bins are clean and odour-free.
- 8. Conduct a final inspection to ensure all tasks are completed to standard.

## **Equipment**

- Colour-coded cleaning cloths and mops
- · Microfibre dusting cloths
- · Neutral detergent

- Disinfectant spray
- Broom and dustpan
- Rubbish bin liners

Cleaning trolley

## **Quality Criteria**

Performance Level	Criteria
Excellent	All surfaces are visibly clean and free from dust, dirt, and stains. No odours are present. High-touch surfaces are sanitised, and floors are spotless with no residue.
Good	Surfaces are generally clean with minor dust or dirt in less accessible areas. No strong odours. High-touch surfaces are mostly sanitised, and floors are clean with minimal residue.
Pass	Surfaces show some dust and dirt, particularly in corners. Mild odours may be present. High-touch surfaces are partially sanitised, and floors have some visible residue.
Fail	Surfaces are visibly dirty with dust, dirt, and stains. Strong odours are present. High-touch surfaces are not sanitised, and floors are dirty with significant residue.