Australian National Cleaning Management Framework (ANCMF)

Emergency Vehicle Bay

Code: ANCMF-AU-GB-EVB-01 • Facility: Government Building • Frequency: daily

Scope of Work

- Dust all surfaces including ledges, equipment, and fixtures.
- Sweep and mop floors using appropriate cleaning solutions.
- Sanitise all high-touch surfaces such as door handles, switches, and control panels.
- Empty and clean rubbish bins, replacing liners as needed.
- Clean and polish windows and glass surfaces.
- Remove any visible stains or marks from walls and floors.
- Ensure all cleaning activities comply with Australian workplace health and safety requirements.

Method

- 1. Prepare the cleaning trolley with all necessary equipment and supplies, ensuring colour-coded cleaning systems are used to prevent cross-contamination.
- 2. Dust all surfaces using microfibre cloths, starting from the highest points and working downwards.
- 3. Sweep the entire floor area, paying special attention to corners and under equipment.
- 4. Mop the floor using a neutral detergent, ensuring the mop is rinsed frequently to maintain cleanliness.
- 5. Sanitise high-touch surfaces with a disinfectant solution, allowing adequate contact time as per manufacturer's instructions.
- 6. Empty rubbish bins, replace liners, and clean the bin exterior with a sanitising wipe.
- 7. Clean windows and glass surfaces with a glass cleaner, ensuring no streaks are left.
- 8. Inspect the area for any remaining marks or stains and remove them using appropriate cleaning agents.

Equipment

• Microfibre cloths

- Disinfectant solution
- Cleaning trolley

- Colour-coded mops and buckets
- Glass cleaner

Personal protective equipment (PPE)

• Neutral detergent

Rubbish bin liners

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free of dust and marks; floors are spotless with no residue; high-touch surfaces are sanitised and free of smudges; windows are crystal clear with no streaks; rubbish bins are clean and odour-free.
Good	Minor dust on high surfaces; floors are clean with minimal residue; high-touch surfaces are mostly sanitised; windows have minor streaks; rubbish bins are clean with slight odour.
Pass	Visible dust on multiple surfaces; floors have some residue; high-touch surfaces are partially sanitised; windows have noticeable streaks; rubbish bins have moderate odour.
Fail	Heavy dust accumulation; floors are dirty with significant residue; high-touch surfaces are unsanitised; windows are dirty with heavy streaks; rubbish bins are overflowing or have strong odour.