Australian National Cleaning Management Framework (ANCMF)

Metalwork Shop

Code: ANCMF-AU-EF-MS-01 • Facility: Education Facility • Frequency: daily

Scope of Work

- Dusting all surfaces including benches, equipment, and storage areas.
- Sanitising high-touch areas such as door handles, light switches, and taps.
- Mopping floors with appropriate cleaning solutions to remove metal shavings and debris.
- Emptying rubbish bins and replacing liners.
- Cleaning and sanitising sinks and taps.
- Wiping down walls and partitions to remove dust and grime.
- Ensuring all cleaning activities adhere to colour-coded cleaning systems to prevent cross-contamination.

Method

- 1. Begin by dusting all surfaces using a microfibre cloth to capture fine metal particles.
- 2. Sanitise high-touch areas with a disinfectant spray, ensuring contact time as per product instructions.
- 3. Use a broom to sweep the floor, collecting metal shavings and debris.
- 4. Mop the floor with a neutral pH cleaner, focusing on areas with visible dirt and stains.
- 5. Empty rubbish bins, replace liners, and dispose of waste according to facility guidelines.
- 6. Clean sinks and taps with a non-abrasive cleaner, ensuring removal of any metal residue.
- 7. Wipe down walls and partitions with a damp cloth to remove dust and grime.

Equipment

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Mop and bucket

• Rubbish bin liners

- Disinfectant spray
- · Broom and dustpan
- Neutral pH floor cleanerNon-abrasive cleaner for sinks

Quality Criteria

Performance Level	Criteria				
Excellent	All surfaces are free from dust and metal particles; floors are spotless with no visible debris; high-touch areas are sanitised with no residue; rubbish bins are empty and clean; sinks and taps are free from stains and residue.				
Good	Minor dust on less accessible surfaces; floors have minimal debris; high-touch areas are mostly sanitised; rubbish bins are emptied but may have minor residue; sinks and taps have slight water spots.				
Pass	Noticeable dust on surfaces; floors have some debris; high-touch areas are partially sanitised; rubbish bins are emptied but dirty; sinks and taps have visible stains.				
Fail	Significant dust and metal particles on surfaces; floors are dirty with visible debris; high-touch areas are not sanitised; rubbish bins are full or overflowing; sinks and taps are heavily stained.				