

Recreation Room

Code: ANCMF-AU-ACF-RR-02 • Facility: Aged Care Facility • Frequency: daily

Scope of Work

- Dust all surfaces, including tables, chairs, and shelves.
- Vacuum carpets and upholstered furniture.
- Mop hard floors with appropriate disinfectant.
- Sanitize high-touch areas such as door handles, light switches, and remote controls.
- Clean and sanitize any recreational equipment.
- Empty and sanitize waste bins.
- Wipe windows and glass surfaces to remove smudges and fingerprints.

Method

1. Begin by dusting all surfaces using microfiber cloths to trap dust and allergens.
2. Vacuum carpets and upholstered furniture using a HEPA-filter vacuum cleaner to ensure thorough removal of dust and debris.
3. Mop hard floors with a neutral pH disinfectant, ensuring all areas are covered and excess moisture is removed.
4. Use a disinfectant spray and cloth to sanitize high-touch areas, ensuring contact time as per disinfectant instructions.
5. Clean recreational equipment with appropriate cleaning agents, ensuring no residue is left.
6. Empty waste bins, replace liners, and sanitize the interior and exterior of bins.
7. Use glass cleaner and a lint-free cloth to clean windows and glass surfaces, ensuring streak-free results.

Equipment

- Microfiber cloths
- HEPA-filter vacuum cleaner
- Mop and bucket with neutral pH disinfectant
- Disinfectant spray
- Glass cleaner
- Lint-free cloths
- Waste bin liners

Quality Criteria

Excellent	All surfaces visibly clean, no dust, stains, or debris. Pleasant appearance with no odors. All cleaning tasks completed to highest standard.
Good	Most surfaces clean with minimal dust or minor marks. Generally tidy appearance. All major cleaning tasks completed satisfactorily.
Pass	Basic cleaning completed, surfaces generally clean but may have some minor dust or marks. Acceptable standard for routine operations.
Fail	Visible dirt, stains, or debris present. Unacceptable odors or untidy appearance. Cleaning tasks incomplete or inadequate. Requires immediate re-cleaning.