# Australian National Cleaning Management Framework (ANCMF)

## **Music Room**

Code: ANCMF-AU-ACF-MR-04 • Facility: Aged Care Facility • Frequency: daily

#### **Scope of Work**

- Dust all surfaces including musical instruments, furniture, and fixtures.
- · Vacuum carpeted areas and rugs.
- Mop hard floors with appropriate disinfectant.
- Sanitise high-touch areas such as door handles, light switches, and music stands.
- Clean windows and mirrors to ensure they are free from streaks and smudges.
- Empty rubbish bins and replace liners.
- Ensure air vents and filters are free from dust and debris.

#### Method

- 1. Begin by dusting all surfaces using a microfibre cloth to capture dust and allergens.
- 2. Vacuum carpeted areas using a HEPA-filter vacuum cleaner to minimise airborne particles.
- 3. Mop hard floors with a neutral pH disinfectant, ensuring no residue is left behind.
- 4. Use a hospital-grade disinfectant to sanitise high-touch areas, allowing appropriate contact time for effectiveness.
- 5. Clean windows and mirrors with a glass cleaner, using a squeegee for a streak-free finish.
- 6. Empty rubbish bins, ensuring waste is disposed of according to facility protocols, and replace liners.
- 7. Inspect and clean air vents and filters, ensuring they are free from dust and obstructions.

### **Equipment**

- · Microfibre cloths
- HEPA-filter vacuum cleaner
- Mop and bucket with neutral pH disinfectant
- Hospital-grade disinfectant spray
- · Glass cleaner and squeegee
- · Rubbish bin liners

### · Dusting tools for vents and filters

### **Quality Criteria**

Performance Level	Criteria
Excellent	All surfaces are free from dust and smudges; floors are spotless with no residue; high-touch areas are sanitised with no visible marks; windows and mirrors are streak-free; air vents are clean and unobstructed.
Good	Minor dust on less accessible surfaces; floors are clean with minimal residue; high-touch areas are mostly sanitised; windows and mirrors have minor streaks; air vents have minimal dust.
Pass	Noticeable dust on surfaces; floors have some residue; high-touch areas are partially sanitised; windows and mirrors have visible streaks; air vents have some dust build-up.
Fail	Significant dust accumulation; floors are dirty with visible residue; high-touch areas are not sanitised; windows and mirrors are heavily streaked; air vents are clogged with dust.