

Hallway

Code: ANCMF-AU-ACF-H-01 • Facility: Aged Care Facility • Frequency: daily

Scope of Work

- Dust all horizontal surfaces including ledges, handrails, and furniture.
- Vacuum all carpeted areas to remove dust and debris.
- Mop all hard floor surfaces using a disinfectant solution.
- Wipe down walls and doors to remove marks and fingerprints.
- Sanitize high-touch areas such as light switches and door handles.
- Empty and sanitize waste bins, replacing liners as needed.

Method

1. Begin by dusting all horizontal surfaces using a microfiber cloth to capture dust effectively.
2. Vacuum carpeted areas with a HEPA-filter vacuum cleaner to ensure dust and allergens are removed.
3. Prepare a disinfectant solution according to manufacturer instructions and mop all hard floor surfaces, ensuring no excess water is left behind.
4. Use a damp microfiber cloth to wipe down walls and doors, focusing on removing visible marks.
5. Apply a disinfectant spray to high-touch areas and wipe with a clean cloth.
6. Remove waste bin liners, sanitize the interior and exterior of bins, and replace with new liners.

Equipment

- Microfiber cloths
- HEPA-filter vacuum cleaner
- Mop and bucket with wringer
- Disinfectant solution
- Spray bottle for disinfectant
- Waste bin liners

Quality Criteria

Excellent	All surfaces visibly clean, no dust, stains, or debris. Pleasant appearance with no odors. All cleaning tasks completed to highest standard.
Good	Most surfaces clean with minimal dust or minor marks. Generally tidy appearance. All major cleaning tasks completed satisfactorily.
Pass	Basic cleaning completed, surfaces generally clean but may have some minor dust or marks. Acceptable standard for routine operations.
Fail	Visible dirt, stains, or debris present. Unacceptable odors or untidy appearance. Cleaning tasks incomplete or inadequate. Requires immediate re-cleaning.