Australian National Cleaning Management Framework (ANCMF)

Cinema Room

Code: ANCMF-AU-ACF-CR-07 • Facility: Aged Care Facility • Frequency: daily

Scope of Work

- Dust all surfaces including seats, tables, and equipment.
- Vacuum all carpeted areas thoroughly.
- Mop hard floors using a damp mop with appropriate cleaning solution.
- Sanitise all high-touch surfaces such as door handles, light switches, and remote controls.
- Empty and clean rubbish bins, replacing liners as needed.
- Clean and sanitise any spills or stains immediately.
- Ensure all cleaning is conducted using colour-coded cleaning systems to prevent cross-contamination.
- Check and clean air vents and ensure they are free from dust and debris.

Method

- 1. Prepare the cleaning trolley with all necessary equipment and supplies, ensuring colour-coded cloths and mops are used.
- 2. Dust all surfaces using a microfibre cloth, starting from the highest point and working downwards.
- 3. Vacuum carpeted areas using a HEPA-filter vacuum cleaner to minimise dust and allergens.
- 4. Mop hard floors with a neutral pH cleaner, ensuring no excess water is left on the floor.
- 5. Sanitise high-touch surfaces with an approved disinfectant, allowing appropriate contact time for effectiveness.
- 6. Empty rubbish bins, clean them with a disinfectant, and replace liners.
- 7. Inspect the room for any spills or stains and clean them immediately using appropriate spot cleaning techniques.
- 8. Check air vents for dust accumulation and clean as necessary.

Equipment

- Microfibre cloths (colour-coded)
- HEPA-filter vacuum cleaner
- Damp mop and bucket
- · Neutral pH floor cleaner
- · Approved disinfectant
- Cleaning trolley

Rubbish bin liners

Quality Criteria

Performance Level	Criteria
Excellent	All surfaces are free from dust and marks; carpets are clean with no visible debris; floors are spotless with no streaks; high-touch surfaces are sanitised and free from smudges; rubbish bins are clean and odour-free; air vents are dust-free.
Good	Minor dust on high surfaces; carpets have minimal debris; floors have slight streaks; high-touch surfaces are mostly sanitised; rubbish bins are clean with slight odour; air vents have minimal dust.
Pass	Noticeable dust on surfaces; carpets have visible debris; floors have visible streaks; high-touch surfaces are partially sanitised; rubbish bins are not fully clean; air vents have visible dust.
Fail	Significant dust accumulation; carpets are dirty with debris; floors are dirty with streaks; high-touch surfaces are not sanitised; rubbish bins are dirty and odorous; air vents are clogged with dust.